Corporate Governance Rating Report

Tepe Akfen
TAV
Havalimanları

21 August 2015
EXECUTIVE SUMMARY

This report on rating of TAV Havalimanları Holding A.Ş.’s (“TAV”) compliance with Corporate Governance Principles is prepared upon conclusions following detailed analysis of the holding. Our rating methodology (page 6) is based on the Capital Markets Board’s (CMB) “Corporate Governance Principles”.

TAV is rated with 9.52 as a result of the Corporate Governance study done by SAHA. TAV’s corporate governance rating has shaped up as above in consideration with the Holding’s determination to apply corporate governance principles, its willingness to manage this process dynamically and continuously, and finally improvements made since the issuance of last rating report.

Additionally, TAV takes place in Group 1 of the World Corporate Governance Index (WCGI) published by SAHA on August 7, 2015. Details of the World Corporate Governance Index (WCGI) published by SAHA can be accessed at http://www.saharating.com.
TAV is rated with 9.49 under the **Shareholders** heading. Exercise of shareholders' rights complies with the legislation, articles of association and other internal rules and regulations. Measures are in place to ensure the exercise of these rights. The Holding carries out the investor relations obligations via the “Investor Relations” unit. There is no upper limit or privileges on voting rights. All procedures prior to the general shareholders’ meeting and the conduct of the meeting comply with the legislation and regulations. There is a consistent dividend policy of the Holding and it is disclosed to the public. There are no restrictions on transfer of shares. On the other hand, the rate of minority rights in the Holding’s articles of association is adopted as prescribed for public joint stock companies (%5). The Holding has constituted a policy on donations and grants and announced it to the public on the corporate web site.

TAV attained 9.66 under the **Public Disclosure and Transparency** chapter. There is a comprehensive web site that includes all information listed in the “Corporate Governance Principles” pertinent to public disclosure. Public announcements are made via all communications channels and are in accordance with the CMB and Borsa Istanbul (BIST) regulations. The annual report is also comprehensive and informative. Shareholding structure of TAV Holding and the names of ultimate controlling individual shareholders as identified after being released from indirect or cross shareholding relationships between co-owners are disclosed to the public. Benefits provided to board members and senior management are mentioned collectively in the annual report, but a list on individual basis is essential as per the Principles.

On the topic of **Stakeholders**, TAV scored 9.88. TAV guarantees the rights of stakeholders in line with the legislation and mutual agreements, and in case of violation, enables an effective and speedy compensation. A written compensation policy for the employees is disclosed to public on the corporate web site. The Holding has an effective and comprehensive human resources policy. Certain mechanisms are developed to support the participation of stakeholders in the management of the Holding. Code of ethics is publicly available on the corporate web site. Various social responsibility projects have been implemented. There is no lawsuit filed against the Holding due to any damage to the environment.

From the perspective of the principles regarding the **Board of Directors**, TAV’s tally is 9.28. There is a well communicated Holding mission and vision, and the board fulfills all duties duly. Chairman of the board and the CEO are not the same person. The board consists of 11 members of which one is executive and four are independent. Each board member is entitled to a single vote. CMB criteria are complied with for the appointment of independent members who have each signed a declaration of independence. There is one female member on the board. The Holding has not prepared a policy or set a timetable to reach the Corporate Governance Principles’ advisory target of 25% female board membership rate. Corporate Governance, Nomination, Audit, and Risk Assessment Committees are established from within the board. The working principles of the committees are disclosed to the public. Our observations will continue in order to have a more precise view of the activities and the degree of functionality of the committees. Principles of remuneration of board members and senior executives are available on TAV Holding’s web site. Losses that may be incurred by the Holding as a result of not performing the executives’ duties duly are insured. Remuneration of board members and executives with administrative responsibility as well as benefits provided are
mentioned collectively in the annual report. Principles dictate reporting on an individual basis.
SAHA’s methodology for rating the degree of compliance with the Principles of Corporate Governance is based upon the CMB’s “Corporate Governance Principles” released on January 2014.

The CMB based these principles on the leading work of The World Bank, The Organization of Economic Cooperation and Development (OECD), and the Global Corporate Governance Forum (GCGF) which has been established in cooperation with the representatives of the preceding two organizations and private sector. Experts and representatives from the CMB, Borsa Istanbul and the Turkish Corporate Governance Forum have participated in the committee that was established by the CMB for this purpose. Additionally; many qualified academicians, private sector representatives as well as various professional organizations and NGOs have stated their views and opinions, which were added to the Principles after taking into account country specific issues. Accordingly, these Principles have been established as a product of contributions from all high-level bodies.

 Certain applications of the Principles are based on “comply or explain” approach and others are mandatory. However, the explanation concerning the implementation status of the Principles, if not detailed reasoning thereof, conflicts arising from inadequate implementation of these Principles, and explanation on whether there is a plan for change in the Holding’s governance practices in future should be mentioned in the annual report and disclosed to public.

The Principles consist of four main sections: shareholders, public disclosure and transparency, stakeholders, and the board of directors.

Based on these Principles, the SAHA Corporate Governance Rating methodology features around 330 sub-criteria. During the rating process, each criterion is evaluated on the basis of information provided by the Holding officials and disclosed publicly. Some of these criteria can be evaluated by a simple YES/NO answer; others require more detailed analysis and examination.

SAHA assigns ratings between 1 (weakest) and 10 (strongest). In order to obtain a rating of 10, a Holding should be in full and perfect compliance with the Principles (see Rating Definitions, p.25).

To determine the total rating score for each main section parallel to the CMB’s Corporate Governance Principles, SAHA allocates the following weights:

- Shareholders: 25%
- Public Disclosure and Transparency: 25%
- Stakeholders: 15%
- Board of Directors: 35%

To determine the final overall rating, SAHA utilizes its proprietary methodology which consists of sub-section weightings and weightings for the criteria there under. A separate rating is assigned to each one of the main sections as well.
Founded in 1997 in Istanbul as a joint venture of Tepe and Akfen groups, TAV started its operations in 2000 after winning the tender for Istanbul Atatürk Airport International Terminal. The company's previous name of TAV Havalimanları İşletme A.Ş. has been changed to TAV Havalimanları Holding A.Ş. as of August 7th, 2006.

The main activity of the TAV and joint ventures consist of airport and terminal building construction, management and operation. The Holding executes the construction, reconstruction or management of an airport in a specified period and obtains the right to operate the airport for a predetermined period. TAV shares are listed in the Borsa Istanbul Stock Exchange since February 23, 2007.

TAV services have been provided for 743 thousand flights and 95 million passengers as of end of 2014. According to the passenger statistics of 2014 prepared by the DHMI (General Directorate of State Airports Authority), the Holding is the leading airport operator in Turkey. The Holding also manages airport operations abroad in Georgia, Tunisia and Macedonia. It operates in other branches of airport operations as well, such as ground handling services, duty free sales, personalized, security and information technology services.

The general assembly unanimously resolved to pay TL 0.8425 (84.25%) gross cash dividend per share having nominal value of TL 1 and total gross cash dividend of TL 306,052,855 for the year 2014.

The Holding shares are traded under “TAVHL” code at BIST National Market and TAV is a constituent of BIST 100 (XU100), BIST All Shares (XUTUM), BIST 30 (XU030), BIST 50 (XU050), BIST Holding and Investment (XHOLD), BIST Corporate Governance (XKURY), BIST Financials (XUMAL), BIST Istanbul (XSIST), BIST Sustainability (XUSR), BIST Dividend 25 (XTM25) and BIST National (XULUS) indices.
TAV’s capital structure is as follows:

<table>
<thead>
<tr>
<th>Shareholder</th>
<th>Amount (TL)</th>
<th>Percentage %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aéroports de Paris Group</td>
<td>138,046,875</td>
<td>38.0</td>
</tr>
<tr>
<td>Tepe İnşaat Sanayi Anonim Şirketi</td>
<td>29,273,852</td>
<td>8.1</td>
</tr>
<tr>
<td>Akfen Holding Anonim Şirketi</td>
<td>29,495,446</td>
<td>8.1</td>
</tr>
<tr>
<td>Sera Yapı Endüstriş ve Ticaret A.Ş.</td>
<td>7,379,507</td>
<td>2.0</td>
</tr>
<tr>
<td>Other Non-public Shares</td>
<td>12,775,048</td>
<td>3.5</td>
</tr>
<tr>
<td>Public Shares</td>
<td>146,310,522</td>
<td>40.3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>363,281,250</strong></td>
<td><strong>100.0</strong></td>
</tr>
</tbody>
</table>

The composition of the board of directors of TAV is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akfen Holding A.Ş (Represented by Hamdi Akın)</td>
<td>Chairman Nomination Committee Member</td>
</tr>
<tr>
<td>Augustin Pascal Pierre Louis Marie de Romanet de Beaune</td>
<td>Vice-Chairman Corporate Governance Committee Member Nomination Committee Member</td>
</tr>
<tr>
<td>Sera Yapı ve Endüstriş Ticaret A.Ş. (Represented by Mustafa Sani Şener)</td>
<td>Board Member Chief Executive</td>
</tr>
<tr>
<td>Edward Rodolphe Paul Arkwright</td>
<td>Board Member</td>
</tr>
<tr>
<td>Laurent Marc Galzy</td>
<td>Board Member Nomination Committee Member Risks Assessment Committee Member</td>
</tr>
<tr>
<td>Tepe İnşaat Sanayi A.Ş (Represented by Ali Haydar Kurtdarcan)</td>
<td>Board Member Corporate Governance Committee Member Nomination Committee Member Risk Assessment Committee Member</td>
</tr>
<tr>
<td>Bilkent Holding A.Ş (Represented by Abdullah Atalar)</td>
<td>Board Member</td>
</tr>
<tr>
<td>Didar Sevdil Yıldırım</td>
<td>Independent Board Member Corporate Governance Committee Member Nomination Committee Chairwoman</td>
</tr>
<tr>
<td>Tayfun Bayazıt</td>
<td>Independent Board Member Corporate Governance Committee Chairman Audit Committee Member Nomination Committee Member</td>
</tr>
<tr>
<td>Necmi Riza Bozanti</td>
<td>Independent Board Member Audit Committee Chairman Risk Assessment Committee Member</td>
</tr>
<tr>
<td>Jerome Paul Jacques Marie Calvet</td>
<td>Independent Board Member Risk Assessment Committee Chairman</td>
</tr>
</tbody>
</table>
1.1. Facilitating the Exercise of Shareholders’ Statutory Rights:

TAV’s Investor Relations Unit submits a report to the Corporate Governance Committee, Board of Directors and the CEO on the work carried under the name “Investor Relations Directorate”. The department is managed by the Investor Relations Director, Nursel İlgen. The Unit manager is the holder of the Capital Market Activities Advance Level and Corporate Governance Rating Specialist licenses.

The Investor Relations Unit plays an active role in protecting and facilitating shareholders’ rights and in particular the right to obtain and review information. The unit fulfills the following duties:

a. Ensure that the records relating to the written correspondence with the investors and other information are kept in a healthy, safe and updated manner.

b. Respond to the queries of the Holding shareholders requesting written information on the company.

c. Ensure that the general assembly meeting is held in compliance with the applicable legislation, articles of association and other Holding by-laws.

d. Prepare the documents that might be used by shareholders in the general shareholders’ meeting.

e. Supervise the fulfillment of the obligations arising from capital markets legislation including all corporate governance and public disclosure matters.

Requests for information are met and one-on-one meetings and teleconferences are held at the TAV Holding headquarters with foreign and domestic brokerage houses along with analysts and fund managers of portfolio management companies. Shareholders are able to request information either by directly contacting the Investor Relations Unit staff or by sending an e-mail to the Unit or using the contact form on the website. In addition to investors’ queries, the Unit also responds to
information requests and surveys sent within the scope of research conducted by universities and various public institutions, as well as detailed information requests received from brokerage houses at the time of their periodic valuation reviews. The Investor Relations Unit maintains proper records of both the written and oral queries that it receives and of the responses given to them.

Information and explanations that may affect use of shareholders’ rights are available and up to date on the corporate investor relations web site.

1.2. Shareholders’ Right to Obtain and Evaluate Information:

There is no evidence of any hindering process or application regarding the appointment of a special auditor at the request of shareholders and no such demand was received within the reporting period.

All kinds of information about the Holding required by the legislation are provided in a complete, timely, honest, and diligent manner and there is no fine or warning received in this regard.

The Holding has constituted a disclosure policy and submitted it to the attention of general shareholders’ meeting and disclosed it to public on the corporate web site.

1.3 Minority Rights:

Maximum care is given to the exercise of minority rights. However, minority rights are not recognized for shareholders who hold an amount less than one-twentieth of the share capital and the Holding has adopted exactly the rate foreseen in the legislation for listed holdings.

There is no evidence of any conflict of interest between the majority shareholders and that of the Holding.

1.4. General Shareholders’ Meeting:

In addition to the methods of invitation in the legislation and in order to ensure attendance of maximum number of shareholders, the invitation to the ordinary general shareholders’ meeting held on 30 March 2015 was made through all means of communication available to the Holding on 27 February 2015 in accordance with the Corporate Governance Principles.

All announcements prior to the general shareholders’ meeting included information such as the date and time of the meeting; without any ambiguity exact location of the meeting; agenda items of the meeting; the body inviting to the general shareholders’ meeting; and the exact location where annual report, financial statements and other meeting documents can be examined. A descriptive disclosure document on agenda items has been prepared.

Commencing from the date of announcement of invitation for the general shareholders’ meeting; the annual report, financial statements and reports, and all other related documents pertaining to the agenda items along with the dividend distribution proposition are made available to all shareholders for examination purposes in convenient locations including the headquarters of the Holding, and the electronic media.

Shareholders are informed of the following issues prior to the general shareholders’ meeting via the corporate web site:

a. The total number of shares and voting rights reflecting TAV Holding’s shareholding structure as of the date of disclosure, and that there are no privileged share groups within the Holding capital.
b. Information on changes in management and activities of the Holding and its subsidiaries in the previous fiscal year, or planned for the upcoming fiscal period which can significantly affect the Holding operations.

c. Grounds for dismissal and replacement of board members, candidates’ backgrounds and tasks carried out in the last decade, the nature and significance level of their relationship with the Holding and its related parties, whether they are independent or not, and information on similar issues.

Agenda items were put under a separate heading and expressed clearly in a manner not to result in any misinterpretations. Expressions like “other” and “various” were not used. Information submitted to the shareholders prior to the conduct of the general shareholders’ meeting was related to the agenda items.

Items on the agenda were conveyed in detail and in a clear and understandable way by the chairman of the meeting and shareholders were given equal opportunity to voice their opinions and ask questions. There were no questions asked in this regard at the general shareholders’ meeting attended by us.

The members of the board of directors related with those issues of a special nature on the agenda, other related persons, authorized persons who are responsible for preparing the financial statements and representatives of the external audit company were present to give necessary information and to answer questions at the general shareholders’ meeting.

There were no agenda items for approval due to a lack of consent of the majority of independent board members.

The Holding has established a policy on donations and grants and submitted it to the general shareholders’ meeting for approval. Shareholders are informed, with a separate agenda item, of amount and beneficiaries on all donations and grants effectuated during the reporting period.

Stakeholders and media are allowed to attend the general shareholders’ meetings with no voting rights as mentioned in internal guidelines of the meeting and subject to the consent of the chairman of the meeting, but no such mention is included in the articles of association. There has been no hindrance observed by us on participation of stakeholders and members of the media to the ordinary general shareholders’ meeting held on March 30, 2015.

1.5. Voting Rights:

There are no voting privileges at TAV and all shareholders, including those who reside abroad, are given the opportunity to exercise their voting rights conveniently and appropriately.

1.6. Dividend Rights:

The dividend policy of TAV is clearly defined and disclosed to public on the corporate web site. It is submitted to the shareholders at the general shareholders’ meeting and is incorporated in the annual report.

TAV Holding's dividend distribution policy contains minimum information clear enough for investors to predict any future dividend distribution procedures and principles. A balanced policy is followed between the interests of the shareholders and those of the Holding. The dividend distribution proposal contained all necessary information.
The articles of association contain a provision on advance dividend payments.

1.7. Transfer of Shares:

Neither the articles of association nor any decisions adopted at the general shareholders’ meeting contain any provisions that impede the transfer of shares.
## Section 2: Public Disclosure and Transparency

### Synopsis

| + | Comprehensive Disclosure Policy, disclosed to public on the corporate web site |
| + | Comprehensive web site, actively used for public disclosure |
| + | Annual report complies with the legislation, comprehensive and informative |
| + | Important events and developments disclosed in accordance with the legislation |
| + | Ultimate controlling shareholders with a share higher than 5% within the shareholding structure are made public |
| + | English version of the web site for international investors |
| + | Remuneration policy established and disclosed to public on the corporate web site |
| + | Dividend distribution policy disclosed to public via corporate web site |
| = | Benefits provided to board members and senior executives are mentioned collectively in the annual report |

### 2.1. Corporate Web Site:

Holding’s web site is actively used for disclosure purposes and the information contained therein is timely updated.

Along with the information required to be disclosed pursuant to the legislation, the corporate web site includes; trade register information, information about latest shareholder and management structure, the date and the number of the trade registry gazette on which the changes are published along with the final version of TAV Holding’s articles of association, publicly disclosed material information, periodical financial statements, annual reports, prospectuses and circulars and other public disclosure documents, agendas of the general shareholders’ meetings and list of participants and minutes of the general shareholders’ meeting, form for proxy voting at the general shareholders’ meeting, disclosure policy, dividend distribution policy, ethical rules of the Holding, frequently asked questions, and responses thereof.

In this context, information on at least the last five years can be reached on the web site.

The Holding’s shareholding structure; the names, amount and rate of the shares held by the Holding’s ultimate controlling individual shareholders over 5% as identified after being released from indirect or cross shareholding relationships between co-owners is disclosed to the public through the corporate web site.

The information contained on the web site exists also in English for the benefit of international investors and is identical to the Turkish content.

The Holding’s web site also includes; investor presentations, the donation policy, working principles of the committees, important board decisions under the heading of material
disclosures, the vision/mission of the Holding established by the board, information on dividend payments and capital increases for the last 5 years, news, general shareholders’ meeting internal guidelines, social responsibility activities, the sustainability report, information on senior management, financial data, main ratio analyses, corporate web site disclaimer, terms of use and privacy policy, timetable on events and developments which may interest investors, and the human resources policy.

2.2. Annual Report:

Annual report is prepared in detail by the board of directors to provide public access to complete and accurate information on the Holding and it covers information such as;

a. Period covered by the report, the title of the Holding, trade register number, contact information,
b. The names of the chairman and members served on the board and the committees during the covered period,
c. The sectors in which the Holding operates and information on its position in these sectors,
d. Qualifications of the Holding’s units, general explanations related to their activities and performances, and yearly developments,
e. Progress on investments, the eligibility status on incentives,
f. Changes and justifications on the articles of association during the period,
g. Corporate Governance Principles Compliance Report,
h. Information on related party transactions,
i. Other issues not included in the financial statements, but are beneficial for users,
j. Holding’s organization, capital and ownership structure,
k. Benefits provided to staff and workers, information on number of personnel,
l. Explanations on privileged shares,
m. The dividend distribution policy,
n. Basic ratios on the financial position, profitability and solvency,
o. Holding’s financing resources and risk management policies,
p. Information on major events occurred between the closing of the accounting period and the date of the general shareholders’ meeting where financial statements are evaluated.

In addition to the content specified in the legislation, the following also took place in the annual report:

a. External duties of board members and executives,
b. Declaration of independence of the related board members,
c. Members of the committees within the board, meeting frequency and working principles of the committees,
d. The number of board meetings held during the year and participation rate of the members,
e. Changes in legislation which could significantly affect the Holding’s operations,
f. Major court cases against the Holding and possible consequences,
g. Information on the fact that there is no cross shareholding in excess of 5% of the capital,
h. Benefits and vocational training of employees, and other Holding activities that give rise to social and environmental results,
i. Rating results,
j. Application status of the corporate governance principles as required by the CMB coomuniqué, explanations on reasons behind any non-compliance.

On the other hand, benefits provided to board members and senior
executives are mentioned collectively, but best application of Corporate Governance Principles dictate that this information is given on an individual basis.

2.3. External Audit:

The external audit of TAV Holding is conducted by Güney Bağımsız Denetim ve Serbest Muhasebeci Mali Müşavirlik A.Ş.

There has not been a situation during the reporting period where the external auditor avoided to express its opinion and not signed the audit report, nor has reported a qualified opinion. It has been declared by the Holding officials that there has been no legal conflict between the Holding and the external audit firm.

Independent audit firm and their audit staff did not provide consulting services for a price or free of charge during the audit period. No consulting company in which the external audit firm is in a dominant position either directly or indirectly in management or capital provided any consulting services during the same period.
SYNOPSIS

+ Measures to safeguard stakeholders’ rights are facilitated
+ Efficient Human Resources policy
+ Stakeholders’ views are taken on important decisions
+ Code of ethics disclosed to public
+ Holding is socially and environmentally sensitive and respectful
+ A written employee compensation policy is established and disclosed to public on the corporate web site
+ Social responsibility projects implemented
+ There are written regulations regarding the participation of stakeholders in the management of the Holding
- No trade union at the Holding

3.1. Holding Policy Regarding Stakeholders:

TAV recognizes the rights of stakeholders established by law or through any other mutual agreement. In case the rights of the stakeholders are not regulated by the relevant legislation and protected by contracts, the Holding protects the interest of stakeholders under good faith principles and within the capabilities of the Holding. Effective and expeditious compensation is provided in case of violation of the rights.

The corporate web site of the Holding is also actively used to provide adequate information on policies and procedures towards the protection of stakeholders’ rights.

The corporate governance implementation of the Holding ensures that its stakeholders, including its employees and representatives, report their concerns regarding any illegal or unethical transactions to the management.

Employees can convey any transaction that contradicts with the legislation and is ethically inappropriate to the Committee Responsible of Audit and to the Audit Unit. Stakeholders have the opportunity to directly contact via e-mail with members of the Corporate Governance Committee or the Audit Committee as well as individuals authorized to disseminate information as prescribed by the Company Disclosure Policy with regard to the Holding’s conduct or transactions in breach of applicable law and regulations or ethical norms.

In addition, a documented compensation policy is established and disclosed to the public on the corporate web site.

3.2. Stakeholders’ Participation in the Holding Management:

Although there is no formal model established for direct participation of stakeholders other than employees in management, keeping all lines of communication open and eliminating all possible encumbrances are fundamental principles embraced to
allow participation of the Holding employees in management.

The Holding maintains constant communication with employees, pays due regard to their needs, and creates various platforms and mechanisms by which employees can convey their opinions and comments.

Internal meetings are held, which are attended by the Holding employees when necessary. These meetings play a significant role in the decision-making process of senior management. Expectations and demands from all stakeholders involved with the Holding are addressed on the basis of code of ethics and resolved through mutual communication.

In addition, the aforementioned model is documented in the internal regulations as guidelines on supporting the participation of stakeholders in the company management.

3.3. Holding Policy on Human Resources:

The Holding has a documented human resources policy.

Recruitment and career planning are conducted on the basis of equality and transparency is ensured. The criteria for hiring employees are documented in writing and the Holding complies with these criteria. All employees are treated with fairness and equality in terms of the benefits provided to them; training programs are provided to enhance employee knowledge, skills and conduct; and training policies are formulated.

Informative meetings are organized for employees about the Holding’s financial position as well as compensation, career, training and health related issues where opinions are exchanged.

Recruitment activities are carried out within the scope of Recruitment Charter. Competencies required for each position are determined within the scope of the project conducted together with a human resources consulting firm and are used in all recruitment activities. Job descriptions are defined for all positions and revisions are made at regular intervals.

Job descriptions and allocation of the Holding’s employees as well as performance and rewarding criteria are announced to the employees. Productivity is a major criterion in determining the salary and other benefits provided to the employees.

Coordination meetings are organized on a regular basis with the participation of top management to share information on issues such as financial position of the Holding, remuneration, career, training and health. Following the meetings, senior managers inform their respective Groups on related issues on a regular basis.

TAV’s human resources policy is based on job security, comprehensive facilities for employees’ professional and personal development and equal opportunity. TAV Academy offers diverse and comprehensive training programs for the professional development of employees. Along with collaborating with universities and academic institutions, it is one of the global centers of the ACI (Airports Council International). TAV Aviation Minds which stemmed in the Academy was incorporated in 2013 to provide the Company’s knowledge for the development of airports worldwide.

Since the employees of the TAV Group companies are generally not unionized, the matter of resorting to the opinion of the trade unions on decisions about the employees and collective
bargaining agreements stipulated in the human resources policy is not applicable.

However, the constitutional provisions regarding the right of association stipulated in the Constitution of the Republic of Turkey remain; in addition, as a member of the International Labor Organization (ILO), pursuant to the Freedom of Association and Protection of the Right to Organize Convention (convention 87) and Right to Organize and Collective Bargaining Convention (convention 98), the Holding shall abide by its related commitments regarding associations that may transpire in the future.

3.4. Relations with Customers and Suppliers:

TAV has taken all necessary precautions to attain customer satisfaction in the sales and marketing of its products and services.

Correct and complete information is provided to customers in marketing and sale of the Holding services. Care is taken for all related documents, printed and visual materials to reflect all features of the product to achieve customer satisfaction. Appointment of competent and relevant staff is secured to provide contact with customers for all matters pre-sales, during sales and after sales.

The Holding complies with quality standards of products and services and strives to maintain these standards. To this end, the Holding provides a certain level of quality guarantee.

Within the framework of protection of trade secrets, care is taken on the confidentiality of information about customers and suppliers.

3.5. Ethical Rules & Social Responsibility:

The ethical rules of TAV is publicly disclosed on the corporate web site.

The Holding expends maximum effort to be sensitive to its social responsibilities in its operations. It complies with all regulations regarding the environment, consumers and public health, as well as ethical rules, and directs and supports its subsidiaries to behave in the same manner.

Due to the nature of their operations, TAV Holding and its subsidiaries are not legally required, within the scope of Environment Law and its related regulations, to produce environmental impact assessment reports. Nevertheless, the Company’s related subsidiaries have prepared environmental reports and environmental management plans during both the construction and operation phases of terminals and they comply with updated environmental management plans.

In order to develop cultural awareness, TAV has supported the "Culture Ants Project". TAV defines social responsibility as voluntary contributions of enterprises for a better society and future and acts with corporate social responsibility in areas such as culture, arts and education in this context.

In order to make all of the Holding's terminals fully accessible to special-needs passengers, TAV has implemented the "Obstacle-Free Airport Project" which was initiated by the Directorate General of Civil Aviation of Turkey (SHGM). The initiatives implemented at the Istanbul Atatürk Airport as a result of the project were deemed by Vienna-based Zero Project to be among the best
practices in the world in terms of accessibility.

A complete list of these activities and details can be accessed from the Holding’s corporate website.

TAV complies with the laws and environmental values in all its activities. No lawsuits were filed against the Holding on account of any harm done to the environment during the reporting period.

3.6. Sustainability:

By reporting on its sustainability performance, the Holding aims to assess, monitor, measure and manage its potential impacts on its stakeholders as well as on the environment in the course of conducting its daily operations. In this context, the Holding is included in the Istanbul Stock Exchange (BIST) Sustainability Index, created in 2014.

Istanbul Atatürk, Izmir Adnan Menderes, Ankara Esenboga and Enfidha Airport in Tunisia which are operated by the Holding are included in the Airport Carbon Accreditation (ACA) program launched by Airports Council International Europe (ACI Europe).

Holding implements its energy management in accordance with international certifications, the ACA program and national and sectoral regulations. Medina Airport’s new passenger terminal is the holder of the LEED Gold Certification.

Holding is one of the signatories of the UN Global Compact in March 2015 committing itself to comply with the policy of "all kinds of child labor must cease to operate". It is in full compliance with national regulations and signed international agreements related to child labor of the countries operated in. Holding evaluates its procurement policy within the framework of these regulations.

The Holding is committed to disclosing its sustainability performance openly, transparently and comprehensively to all stakeholders. As part of this effort, TAV has reported not only its economic performance but also the Holding’s environmental and social impact in compliance with internationally accepted standards since 2010. The Holding employs the internationally recognized Global Reporting Initiative (GRI) standards in order to present its reporting initiatives in a comparative and understandable manner.
SECTION 4: BOARD OF DIRECTORS

4.1. Functions of the Board of Directors:

Strategic decisions of the board of directors aim to manage TAV Holding’s risk, growth, and return balance at an appropriate level and conduct a rational and cautious risk management approach with a view to the long-term interests of the Holding. The board administers and represents the Holding within these parameters.

The board of directors has defined the Holding’s strategic goals and identified the needs in human and financial resources, and controls management’s performance. The board also oversees that Holding activities are managed in compliance with the legislation, articles of association, internal procedures and established policies.

4.2. Principles of Activity of the Board of Directors:

Board of directors performs its activities in a transparent, accountable, fair and responsible manner.

Distribution of tasks between the members of the board of directors is explained in the annual report. The board of directors established internal control systems which are inclusive of risk management, information systems, and processes by also taking into consideration the views of the committees. In this context, the board reviews the effectiveness of risk management and internal control systems at least once a year.

The presence, functioning, and effectiveness of internal controls and internal audit are explained in the annual report. Chairman of the board
and general manager’s executive powers are separated and this separation is documented in the articles of association. There is no individual in the Holding who has unlimited authority to take decisions on his/her own.

The board of directors plays a leading role in maintaining effective communication between the Holding and the shareholders and settling any disputes which may arise and works in close coordination with the Corporate Governance Committee and “Investor Relations” unit”.

Defects and damages that may be caused by the board members during the execution of their duties have been insured and this matter is disclosed on the Public Disclosure Platform (KAP).

4.3. Structure of the Board of Directors:

TAV Holding's board of directors is composed of eleven members and only one of them holds an executive role. There are four independent members who have the ability to execute their duties without being influenced under any circumstances.

No upper limit for the number of independent board members is mentioned in the articles of association. Tenure of office for independent members is designated as three years.

The Nomination Committee have prepared a report on the candidates proposed by the board and shareholders, by taking into consideration of whether or not the candidate meets the independency criteria, and submitted this assessment as a report to the board for its approval. CMB criteria are complied with in determining independent candidates. Independent candidates for the board of directors have signed a declaration of independence within the framework of the legislation, articles of association, and the CMB criteria.

There is one female member on the board. The Holding has not yet prepared a policy or set a timetable to reach the Corporate Governance Principles’ advisory target of minimum 25% female board membership rate.

4.4. Conduct of the Meetings of the Board of Directors:

Board meetings take place with sufficient frequency. The board of directors convened seven times last year. Members allocate sufficient time for all of the Holding's business and show care to participate in every meeting.

Chairman of the board of directors sets the agenda for board meetings in consultation with other members and the general manager. Information on the agenda items of the board of directors is made available to the members in sufficient time prior to the meeting date.

Each member is entitled to a single vote.

The conduct of the board of directors meetings is documented in internal regulations and meeting and decision quorums have been included in the articles of association of the Holding.

There are no certain rules or limitations for board members taking on additional duties as executives and/or board members outside the Holding. The Holding has declared that this does not lead to any conflict of interest.

Shareholders are informed of external duties of the board members through the annual report and Corporate Governance Compliance Report.
4.5. Committees Established Within the Board of Directors:

Corporate Governance, Nomination, Audit, and Risk Assessment committees are established from within the board of directors in order to fulfill its duties and responsibilities duly.

Functions of the committees, their working principles, and members are designated by the board of directors and disclosed to public on the corporate web site.

All members of the Audit Committee are elected among the independent board members. Also the chairmen of the Corporate Governance, Nomination and Risk Assessment Committees are elected among the independent board members. The Corporate Governance Committee has seven and the Audit Committee has two members, while the other committees are composed of six members each. The general manager is not on the committees. With the exception of “Investor Relations” unit manager who serves on the Corporate Governance Committee as per corporate governance principles, there are no other executive members on the committees.

All necessary resources and support needed to fulfill the tasks of the committees are provided by the board of directors. Committees can invite any manager as they deem necessary to their meetings and obtain their views.

The frequency of committee meetings is sufficient, all activities are documented and records are kept. Reports containing information about the activities and the resolutions of the meetings are submitted to the board of directors.

Audit Committee supervises the operation and efficiency of the Holding’s accounting system, public disclosure, external audit and internal audit systems, reviews complaints that are received by the Holding regarding Holding accounting, internal and external independent audit systems, within the framework of the principle of confidentiality and finalizes them, notifies the board in writing on findings related to their duties and responsibilities and the related assessment and recommendations, following taking the opinion of responsible managers of the Holding and the external auditor notifies the board in writing on whether the annual and interim statements disclosed to the public is in accordance with the Holding’s accounting principles, true and accurate. The committee has convened five times during the course of the reporting period.

Audit Committee members possess the qualifications listed in the Corporate Governance Principles communiqué.

The annual report contains information on activities and meeting resolutions of the Audit Committee and that it has submitted four written reports to the board of directors in the reporting period.

The nomination and election process of the external audit firm, taking into account its competence and independence, starts with a proposal from the audit committee to the board.

The Corporate Governance Committee is established in order to determine whether or not the corporate governance principles are being fully implemented by the Holding, if implementation of some of the principles are not possible, the reasons thereof, and assess any conflict of interests arising as a result of lack of implementation of these principles,
and present remedial advices to the board of directors. In addition, it oversees the work of the “Investor Relations” unit.

The proposals for independent board membership candidacy are evaluated by the Nomination Committee taking into consideration whether the candidates possess the criteria for independence under the applicable legislation and these assessments are documented. It is responsible for identifying and assessing the qualified candidates for Board of Directors and executive management positions and formulating policies and strategies related to this subject. The Nomination Committee also conducts regular assessments on the structure and efficiency of the board of directors and reporting its recommendations on the changes that can be made in these areas.

Since a Remuneration Committee is not established, its duties are carried out by the Corporate Governance Committee. The Corporate Governance Committee has discussed the remuneration package of the board members and documented its recommendation. A remuneration policy determining the basis and fundamentals for remuneration of board members and executives with administrative responsibility is established and disclosed to public on the corporate web site.

Revising, changing and re-evaluation of principles, as well as criteria and applications on remuneration, and submission of the views to the board in the upcoming reporting periods and when necessary, will be closely monitored by us.

The Risk Assessment Committee carries out its tasks towards early detection of risks which may jeopardize the Holding's assets, its development and progression, and measures taken to mitigate and manage those risks. It reviews risk management systems every two months and prepares relevant reports.

4.6. Remuneration of the Board of Directors and Senior Management:

The board of directors explained in the annual report whether the operational and financial targets disclosed to the public are met or not, along with reasons behind possible shortcomings. The principles of remuneration of board members and senior executives have been documented in writing and submitted to the shareholders as a separate item at the general shareholders’ meeting. A remuneration policy prepared for this purpose can be found on the Holding's web site.

Stock options or performance based payments are not included in the remuneration package of the independent board members. Their remuneration is designated at a level that maintains their independence.

TAV Holding does not lend any funds or extend any credits to a member of the board or to senior executives, or grant any personal loans through a third party, or extend any guarantees.

The executives have the required professional qualifications in order to perform the assigned duties. They comply with the legislation, articles of association, and in-house regulations and policies in fulfilling their duties.

There have been no cases where the executives used confidential and non-public Holding information in favor of themselves or others. There are no executives who accepted a gift or favor directly or indirectly related to the Holding's affairs, and provided unfair advantage.

Losses that may be incurred by the Holding as a result of not performing
the board members’ and executives’ duties duly are insured for 45 million US Dollars, a value in excess of 25% of the Holding capital.

Remuneration of executives is consistent with the Holding’s ethical values, inner balance, and strategic objectives, and it is not associated only with the Holding’s short-term performance.

Remuneration of board members and managers with administrative responsibility as well as benefits provided are mentioned collectively in the annual report. Full implementation of Corporate Governance Principles dictates reporting on an individual basis.
<table>
<thead>
<tr>
<th>Rating</th>
<th>Definition</th>
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<tbody>
<tr>
<td>9 - 10</td>
<td>The company performs <strong>very good</strong> in terms of Capital Markets Board’s corporate governance principles. It has, to varying degrees, identified and actively managed all significant corporate governance risks through comprehensive internal controls and management systems. The company’s performance is considered to represent best practice, and it had almost no deficiencies in any of the areas rated. Deserved to be included in the BIST Corporate Governance Index on the highest level.</td>
</tr>
<tr>
<td>7 - 8</td>
<td>The company performs <strong>good</strong> in terms of Capital Markets Board’s corporate governance principles. It has, to varying degrees, identified all its material corporate governance risks and is actively managing the majority of them through internal controls and management systems. During the rating process, minor deficiencies were found in one or two of the areas rated. Deserved to be included in the BIST Corporate Governance Index.</td>
</tr>
<tr>
<td>6</td>
<td>The company performs <strong>fair</strong> in terms of Capital Markets Board’s corporate governance principles. It has, to varying degrees, identified the majority of its material corporate governance risks and is beginning to actively manage them. Management accountability is considered in accordance with national standards but may be lagging behind international best practice. During the ratings process, minor deficiencies were identified in more than two of the areas rated.</td>
</tr>
<tr>
<td>4 - 5</td>
<td>The company performs <strong>weakly</strong> as a result of poor corporate governance policies and practices. The company has, to varying degrees, identified its minimum obligations but does not demonstrate an effective, integrated system of controls for managing related risks. Assurance mechanisms are weak. The rating has identified significant deficiencies in a number (but not the majority) of areas rated.</td>
</tr>
<tr>
<td>&lt;4</td>
<td>The company performs <strong>very weakly</strong> and its corporate governance policies and practices are overall very poor. The company shows limited awareness of corporate governance risks, and internal controls are almost non-existent. Significant deficiencies are apparent in the majority of areas rated and have led to significant material loss and investor concern.</td>
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